What Do I Tell My Students?

Part 2:

Common syllabus language for a flexible fall

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Current Resources:

CETL Syllabus Checklist, Hyflex classes, Flexible Teaching, + Nimble Syllabus Resources

Healthy Vandals Syllabus Language

https://www.webpages.uidaho.edu/cetl/syllabus-checklist.asp

https://www.webpages.uidaho.edu/cetl/hyflex.asp

https://www.webpages.uidaho.edu/cetl/flexible-teaching.asp

https://www.webpages.uidaho.edu/cetl/docs/hyflex/Hyflex-Syllabus-Example.pdf

FHS Emergency Policy on face coverings

"Confronting Covid Safety Non-Compliance" from DoS

(In draft form! Stay tuned! Part 3 Session scheduled for Aug. 20th)

Syllabus Basics, COVID-Style

- Before class time begins...
  - "When to stay home"
  - Entering and exiting the classroom... expect this to take time
  - Sanitizing your space and tools
  - Use of a seating chart (for contact tracing?)
  - If there are tech problems... (explain time limit for "class is cancelled" decision)

- Required: Face coverings + social distancing
  - Must cover nose + mouth
  - Stay physically distant, but promote social connection! :)

Additional considerations...

Consistent communication

- Utilize BbLearn Announcements, Calendar, etc.
- Or... be consistent with emails, etc.
- Be clear and consistent with where they can find class recordings, assignments, etc.

Rethinking attendance/participation points

- Requiring attendance might be problematic
- Be cognizant of participation differences f2f vs. online/zoom

Netiquette: **Let them know how to be a good Zoom student**

- Communicate what technology access (at a minimum) is expected of students
- Camera usage (avoid requiring "cameras on"; remind them clothing is NOT optional)
- Chat vs. "Raise Hand"?
- Muting all participants?
- Limiting private chat?
- How will questions from Zoom students be addressed (every 10 minutes? At end of class?)

Flexibility... to a point

- Consider having two versions of your syllabus ready to go, just in case...
  - One for face-to-face/hyflex course delivery
  - One for all online delivery

- Remember, you have the right to say no
  - Permission to say no to unreasonable requests "of flexibility"
  - We can't be everything to everyone and it is impossible (?) to effectively teach a class that fits every expectation of all students

Resources that might have some good ideas to borrow from…

- https://teachingcenter.wustl.edu/resources/course-design/constructing-a-syllabus/adjusting-your-syllabus-during-covid-19/
- https://www.montana.edu/facultyexcellence/teaching/resources/SyllabusLanguage.html

- https://libguides.marquette.edu/CTLSyllabus/covid
- https://www.ius.edu/campus-updates/syllabus-checklist.html
- https://www.uwyo.edu/acadaffairs/_files/docs/c19_additional_syllabus_requirements.pdf
- https://www.ndsu.edu/fileadmin/provost/Forms/Faculty/Syllabus_Checklist_for_COVID.pdf
- https://docs.google.com/document/d/1DWz2eanKR7l8KcBj5n-SbJKVbX5J_Pl5udiBaEsnF0g/edit
- https://atus.wwu.edu/kb/keep-teaching-checklist-temporary-remote-teaching
- https://ctl.gatech.edu/resources/syllabus/policies (see Word Doc)
- https://www.colorado.edu/assett/sites/default/files/attached-files/cas_teaching_recommendations.pdf (see attendance language)
- https://covid19.unl.edu/information-instructors-researchers (see Doc on attendance)… https://www.unl.edu/facultysenate/senate/Course%20Attendance%20and%20Engagement%20Expectations%20Guidance%20for%20Fall%202020%20v2.pdf)